



Process flow for new changes on Friday 20.03.2020

We have done some changes in our application for make operation smoother and easier. Listed the below changes for your quick observe.

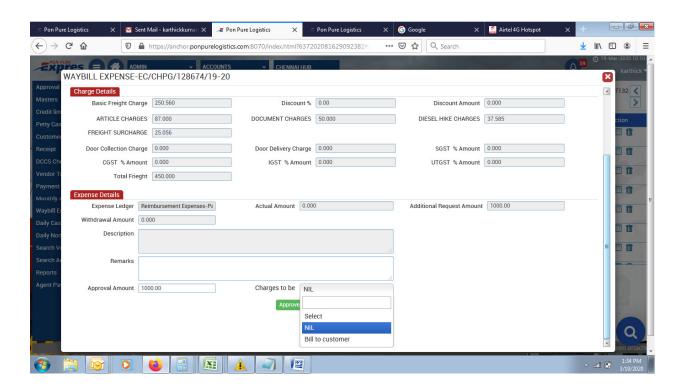
Application:

- Provision in Waybill Expense screen to claim from Customer
- Application Login with OTP
- Delivery delay due to Agent Returning Consignment

Provision in Waybill Expense screen to claim from Customer:

For Additional waybill expenses now we have option to claim the additional amount from the booking agent and reimbursement the expenses to delivery agent for deliveries.

Now, we have provided an option for the approver to debit the extra door delivery amount to the customer in the invoice bill cycle.

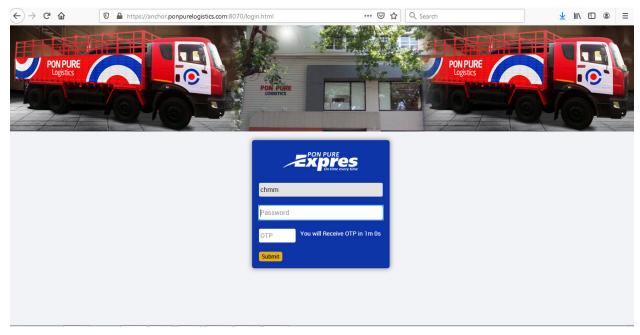






Application Login with OTP

- In our anchor application we have enabled OTP (One time Password) system to access our portal.
- OTP will be generate and trigger to agents CUG number Only
- OTP of anchor application valid for 24 hrs
- On first time of login system will ask OTP on every day
- Resend Again option also available for request OTP "n" Number of time if required
- If OTP not received agent are not able to access our portal.
- Agents are request to collect your CUG Number.



Delivery delay due to Agent Returning Consignment

Based on delivery pincode mapping or consignee nearest location we are sending the consignment to branches for the door delivery. The branches are not delivery the consignment due to various reasons i.e ODA, not enough door delivery cost.

The branches are fail to communicate consignment not delivery reason until the operation team verifications.

To avoid this Kind of failure we will going to add the penalty for delivery communication failure

The penalty will be calculated as per below:

The branches user has communicate on the day of waybill inward no penalty





- One day delay from the date on inward the penalty amount is doors delivery cost which was entered in waybill
- More one day door delivery amount + 50 per day